Millpond Dance Policies

**General**

• Millpond Dance and its instructors are not liable for injuries sustained on the premises.

• Millpond Dance classes are subject to cancellation due to inclement weather. Closings will be posted on our website, Instagram, Facebook page, and emailed.

• Millpond Dance will follow the Wake County Public School System traditional calendar.

• Food and/or gum are not permitted in the studio. Bottled water is acceptable.

• Drop off- Students are to wait on the pink tape outside the studio to the right of the door. Pick-up Parents are to wait on the pink tape to the left of the door.

• MPD does not require a mask.

• Dancers only are allowed in the building. We will have days/times for parents to come and observe (WATCH FOR CHANGES FOR THE 2022-2023 SEASON).

• Any inappropriate or slanderous remarks about Millpond Dance or its staff members on any social

media site will be cause for immediate dismissal from the studio.

**Makeup Policies**

• Millpond Dance offers a makeup option for adult and youth enrollment classes. Students have the opportunity to make up a missed class if multiple classes are offered.

• No refunds are granted for missed classes.

**Tuition and Payment Policies**

• Tuition is due on the 1st of every month, either by direct debit, cash, check, CashApp or Venmo. A

credit card is still required to go on file. You may request a special date only if needed.

• A non-refundable registration fee of $40/person, $50/family, is due at time of registration for fall. Summer registration is $25.

• Payment for classes must be made prior to entering the dance class.

• All sales are final and are not refundable or transferable.

• There is a $25.00 fee for returned checks.

• Millpond Dance requires a minimum of 4 paying students for youth and adult dance classes to run.

• A trial class may be purchased for any enrollment class. Prices vary.

• Payments made after the 10th will incur a $10 late charge per person.

• Tuition for June (recital month) is still required to be paid in full.

• A $50 production expense fee per student, or $75 per family (multiple dancers) will be due October 15th.

• A $75 costume fee per student will be due December 15th.

• Balance of costume fee with be in March (Date TBA).

• Tickets for June recital can be purchased about a month prior to show.

• Production fee and costume fees can be made using CashApp, Venmo, cash, check or credit card. A service fee of $5 will be added if a credit card is used (does not include tuition).

**Dance Attire**

• There is no formal dance attire requirements for classes.

• Appropriate shoes for each class. (Tap shoes, ballet shoes, sneakers for hip hop, jazz shoes).

• HIGH TOP sneakers (no low tops) MUST be purchased for all hip hop classes for the recital. Color will be determined after costumes are ordered.

• Black jazz shoes are required before June recital.

• Tap or Ballet shoes are NOT be worn on any surface other than the hardwood dance floor.

• Please do not wear tap shoes on concrete (such as garage floors) Do NOT wear shoes from car to studio.

• Please NO GLITTER!

**Cancellation Policy**

• You may withdraw from dance classes with notice.

• You will be responsible for the tuition for the month you are canceling as well as the following month.

• If canceling after February 1st, the remainder of the season (through June) is still due as well as costume

balance. At this time we are preparing for our recital and have already placed costume orders and spacing for performances.

• No refunds will be given on any payments.

• If unforeseen occurrences happen and the studio doors are required to close by law, zoom lessons will take the place of class.

• If you decide to withdraw due to zoom classes you will still be responsible for the following two

months of tuition. NO EXCEPTION!

**Private lessons and studio rental**

• You may purchase a private lesson package or single class lesson.

• The studio may be rented at a cost of $40 per hour. (Negotiable for multiple hours)

• Parties are offered (prices will vary).

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Date\_\_\_\_\_\_\_\_\_\_